



## MINUTES

*of a meeting of the College Council  
at 1.10 pm on Tuesday 12 November 2024*

There were present the Master, Dr Beauregard, Mr Nicholson, Dr O'Donnell, Professor O'Sullivan, Ms Phillips, Ms MacDonald, Dr McDougall, Professor Moultrie, Dr Reinbold, Dr Sewell, Professor Tasker, the JCR President, Ms Zogi Shala, the JCR Treasurer, Mr Chakravarty, and the acting MCR President, Mr Pendleton. Dr Woodford was in attendance as Secretary.

### UNRESERVED BUSINESS

*cc2024.212 Starred Items*

The star was removed from cc2024.223.

*cc2024.213 \* Statement of Conflicts of Interest*

There were no conflicts of interest arising from the Unreserved Agenda concerning any of those persons present.

*cc2024.214 Apologies for Absence*

There were no apologies for absence.

*cc2024.215 Minutes of the Unreserved Council meeting held on 15 October 2024*

The minutes were received and signed.

*cc2024.216 Matters Arising*

There were no matters arising.

*cc2024.217 Accounts for the Year Ending 30 June 2024*

The Council as Trustees approved the College statutory financial accounts as recommended by the Governing Body at its meeting on 5 November and the Master signed the Letter of Representation (CP2024/105).

*cc2024.218 Reserves Policy*

The Reserves Policy was reviewed and noted (CP2024/106). It was agreed not to amend it. The Council noted the College's level of free reserves, which stand at £6.7m, some way short of the figure recommended by the Reserves Policy, but a figure strengthened by the College's recent stronger financial performance and higher returns on investments.

- cc2024.219 *Annual Policies Review*  
The annual review of College policies was received and noted. The policies on Safeguarding and Health and Safety were agreed and approved (CP2024/107).
- cc2024.220 *Employer Justified Retirement Age*  
The Bursar noted that the Governing Body had voted on 5 November 2024 in favour of the proposals in the Bursar's paper, namely that the Statutes Committee should be asked to consider the matter of changing the College's ERJA to 69, and that the College should adopt a retirement policy. The Bursar will put together a draft of the potential changes needed to the Statutes, and it was noted that different statutes apply to the Mastership. The Bursar and the Vice-Master were thanked for their work on the matter.
- cc2024.221 *Snowball Accounts*  
The Snowball Accounts for 2023-24 were received and noted (CP2024/108). It was reported that ticket sales were healthier than last year, to the credit to the current committee, and indeed are nearly sold out. The low level of reserves in the Snowball Accounts will therefore be mitigated by a stronger performance with regard to this year's ball.
- cc2024.222 \* *Clubs and Societies' Accounts*  
The accounts of the Friends of Selwyn Boat Club and other Clubs and Societies for 2023-24 were received and noted (CP2024/109).
- cc2024.223 *HR Committee*  
Council reviewed and approved, from within the Staff Handbook, the Whistleblowing policy, the Long Service and Retirement Awards policy and the Business Gifts and Hospitality policy (CP2024/110). It was noted that the Whistleblowing policy had been amended following enhanced requirements from the College's insurers, to make explicit that the policy applies to the Fellows. It was agreed to give further consideration to the matter of whether the notion of contacting the 'line manager' is clear enough moving forward in relation to the Fellowship.
- cc2024.224 *Investment Committee*  
Council received and noted the minutes of the meeting of the Investment Committee held on 16 October 2024 and noted the revised Terms of Reference (CP2024/111a-b). Council approved the Investment Committee annual report (CP2024/111c).
- cc2024.225 \* *Alumni and Development Committee*  
The minutes of the meeting of the Alumni and Development Committee held on 18 October 2024 were received and noted (CP2024/112).
- cc2024.226 \* *Accommodation Committee*  
The minutes of the meetings of the Accommodation Committee held on 5 June 2024 and 23 October 2024 were received and noted (CP2024/113).
- cc2024.227 *Operations Committee*

The minutes of the meeting of the Operations Committee held on 25 October 2024 were received and noted and the revised Terms of Reference were noted (**CP2024/114**). The Bursar drew Council's attention to the Committee's discussion of the project to refurbish the 21 and 23 Grange Road hostels, which would begin no sooner than the summer vacation of 2026. The Operations Committee will set up a working group, to report back to the Operations Committee. Council will agree the cost envelope and the proposed brief.

A discussion took place of the automated doors to the Quarry Whitehouse Auditorium for which a quotation had been received of around £30k to address problems in relation to their use, especially at alumni and public functions. The College's budgetary constraint on capital expenditure continued to be a factor in delaying the necessary work, although it had also taken time to elicit a quotation for the work. Council was broadly sympathetic to the problem raised by the design of the automated doors and requested that the Operations Committee consider whether a solution could be found, though noting that the College's stronger financial performance recently did not yet offer much opportunity to relax spending constraints.

*cc2024.228 \* EDI Committee*

The minutes of the meeting of the EDI committee held on 29 October 2024 were received and noted, and the revised Terms of Reference were noted (**CP2024/115**). Council drew attention to the success of the workplace internships for students with learning disabilities from Cambridge Regional College.

*cc2024.229 \* Stewards Committee*

The minutes of the meeting of the Steward's Committee held on 6 November were received and noted and the revised Terms of Reference were noted (**CP2024/116**).

*cc2024.230 Any Other Unreserved Business*

It was noted that the role of the College Visitor is undertaken by the Archbishop of Canterbury. In the context of the safeguarding issues to have recently come to light in relation to the present Archbishop, the Right Revd Justin Welby, Council agreed that it would be appropriate to raise its concern with Lambeth Palace.